

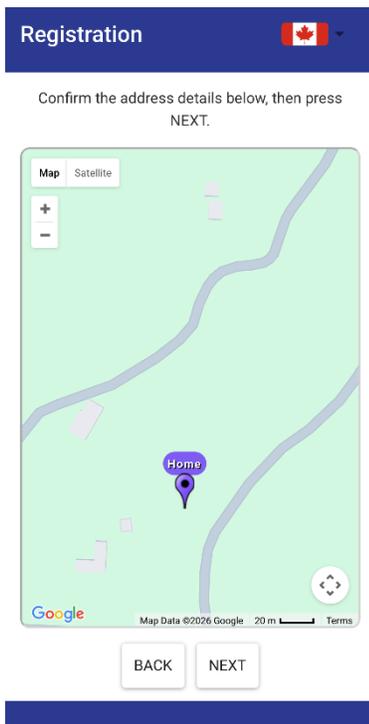
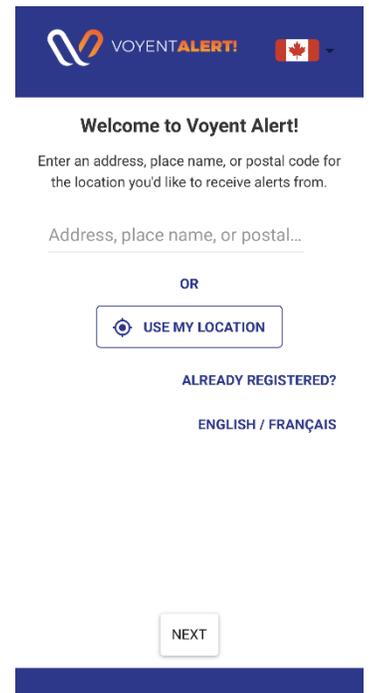
WOODSTOCK

Voyent Alert! Guide



Step 1. Download the Voyent Alert! App from your smart device app store.

Step 2. Once downloaded, open the app. When you first open it, this is what the screen will look like. If you are at home, hit the 'USE MY LOCATION' button, if not, input your home address manually in the top box. Hit 'NEXT' at the bottom of the screen.



Step 3. You will then be shown the address entered for your confirmation. You can move the Pin so that the location details are 100% accurate. Hit the 'NEXT' button.

*Note, if the address is not correct, use the 'BACK' button to navigate to the prior screen where you can amend the input address if necessary.

Registration 

This location is serviced by **Western New Brunswick Service Commission**. Confirm that you wish to register for this region below.



Step 4. You will be informed of which organization services your region. For all 5 Wards of Woodstock and up is serviced by Western New Brunswick. Make sure the blue slider is to the left to signify that you are subscribing to notifications provided within this region.

BACK NEXT



Next you will be brought to this 'Terms of Use' page. This provides you with the opportunity to read the Terms & Conditions and the Privacy Policy. Hit the box to signify you have read and agree to the terms. The second box **must be checked** to be informed effectively using the app.

Registration 

Terms of Use

- I have read and agree to the Voyent Alert! **Terms and Conditions** (read) and **Privacy Policy** (read)
- I consent to receive notifications from Voyent Alert!

Step 5.

BACK NEXT



Registration 

Your Profile

First Name * Last Name *
Jane Doe

Custom Fields for Western New Brunswick Service Commission

In an Emergency situation, would you need assistance?

Yes *

Step 6. Fill out your name, no other personal information is required at this point. Below that, you must answer 'Yes' or 'No' that in the case of an emergency, will you need physical assistance to evacuate. This is important for those who may have physical disabilities and do not receive 24/7 care.

BACK NEXT

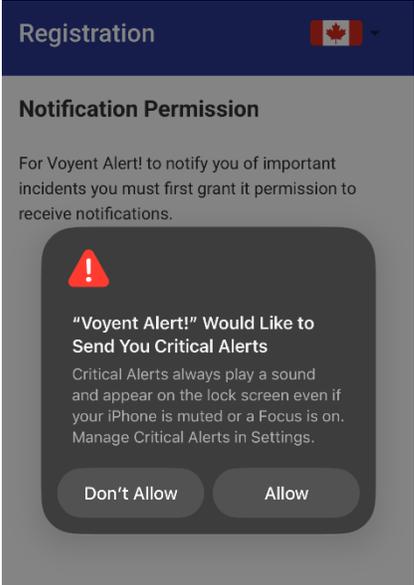
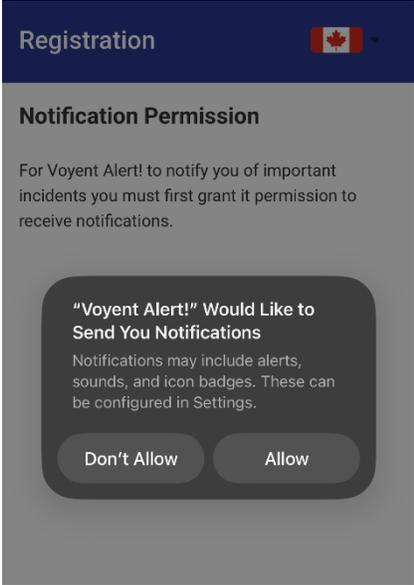


Notification Permission

For Voyent Alert! to notify you of important incidents you must first grant it permission to receive notifications.

BACK NEXT

Step 7. This page will pop up next informing you of the reason that you allow permission to send you notifications – it is the sole operation of the app to help keep you informed in matters of emergency. The next steps will require you to **‘ALLOW’** all notifications:



Location Permission

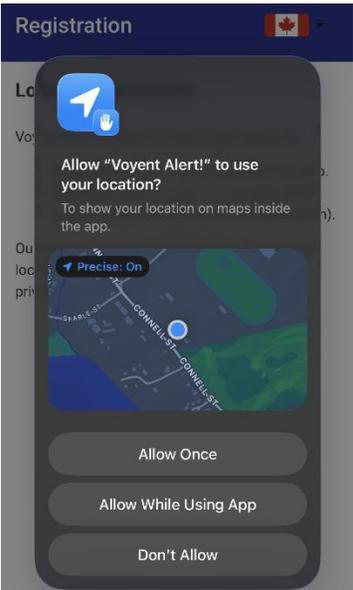
Voyent Alert! requires location permission to:

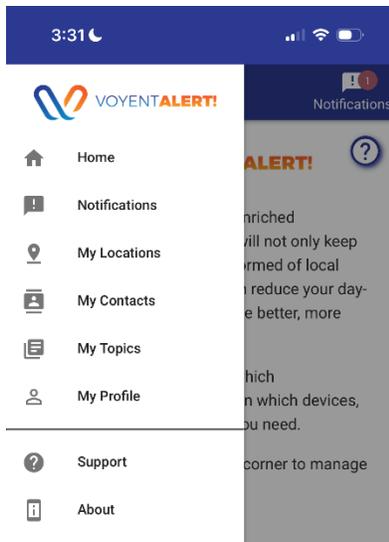
- Show your location on maps inside the app.
- Notify you when an alert is issued in your vicinity (requires "Always Allow" permission).

Our location service is battery-friendly, and your location data is completely anonymous and private ([Privacy Policy](#)).

BACK NEXT

Step 8. Next, you will be asked to approve Location permissions. This is also important for the use of the app to ensure you are notified on critical events which are in proximity to your physical location at any given time, not just when you're at home.

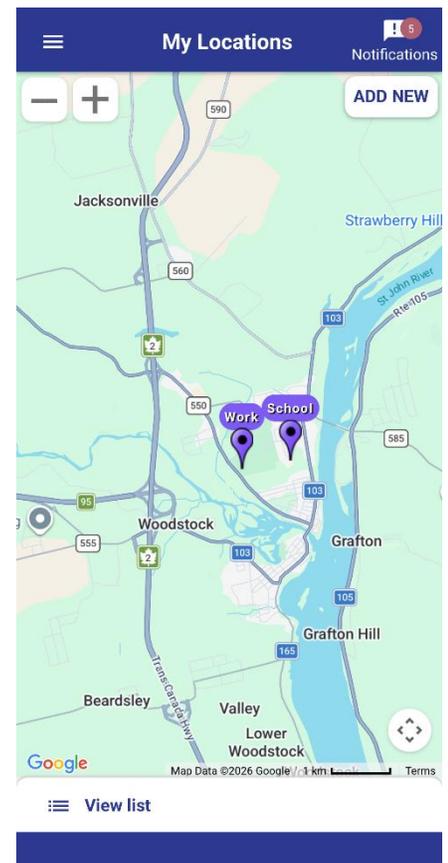


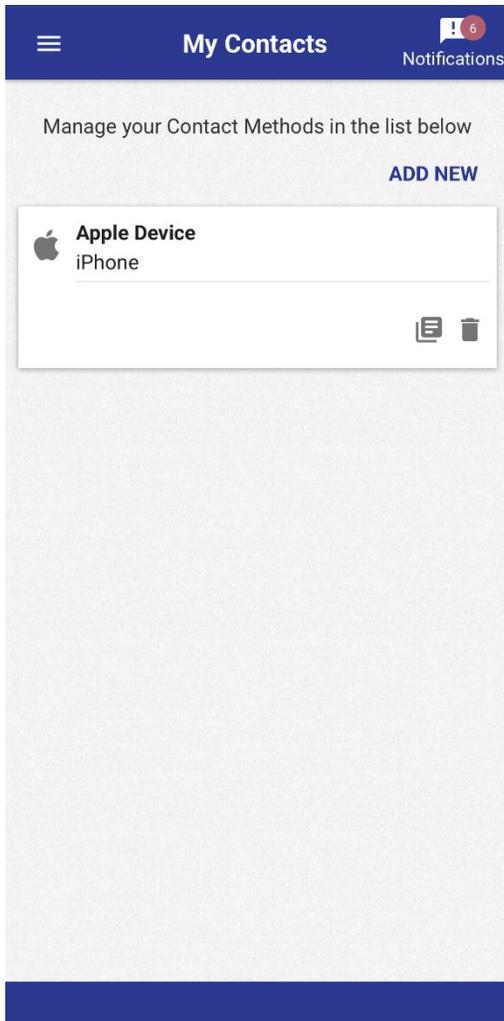


Step 9. Now the basic set up is done, however there are a few more steps you can take to further personalize how you can benefit from the app. The navigation Menu on the left hand side is where you can edit your profile and settings.

Step 10. First go into **‘My Location’**, here you will see your home location that you input in Step 2, you can name this ‘Home’ or whatever you like. Now, you can add other important-to-you locations such as ‘Work’, ‘School’ ‘Moms House’ etc. To do this, hit the ‘ADD NEW’ button on the top right corner of the map. Input the address and a new pin will arrive.

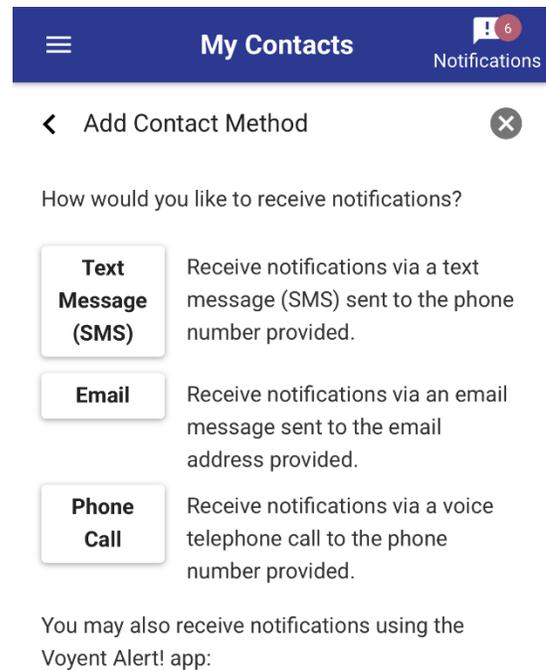
*To delete locations, or to view all, hit the button at the bottom of the screen labeled ‘VIEW LIST’. Here you can edit addresses (in the case someone moves house), or delete locations.





Step 11. Next in the navigation menu is ‘**My contacts**’.

In here is where you can amend, add or delete your methods of contact. As you have downloaded the app to your mobile device, it will automatically show your device. This means that you will receive notifications via the app. If you would prefer a text, automated call or email, hit ‘ADD NEW’ to add a new method of contact.



*If you have several methods set up, you will be contacted the same message via all methods. Be sure to delete any methods that you do not wish to be notified on. Text messages are the recommended best way to be notified, however, you can personalise it to suit your needs and uses.



My Topics Notifications 6

WESTERN NEW BRUNSWICK SERVICE COMMISSION

Western New Brunswick Service Commission i provides the following informational topics that you may subscribe to:

- Community Events**
Local Events and Celebrations ⋮
- Council Meetings/Public Meetings** ⋮
- Curbside Collection Notices**
Garbage Notifications ⋮
- General Notices** ⋮
- Public Health Notifications**
Boil Water, Air Quality, etc... ⋮
- Roadway Advisories**
Minor Accidents, Road Closures/Construction, etc... ⋮

Step 12. Finally, under ‘My Topics’ is where you can review and adjust which of the following topics you want to subscribe to. You can amend these at any time, so if you aren’t interested in any of the topics you can unselect all, but you will still be informed of all and any CRITICAL alerts (similar to an Amber alert but for other public safety notices).

*Note these are directly linked to your method of notification, if you hit the grey slider icon on the right hand side you can select which locations to notify, and which way to contact you.

** For example, you could subscribe to Community Events and Council Meetings relevant to all of your saved locations, but to ONLY notify you by email. You can also subscribe to roadway advisories at both your home and work locations, and choose to receive these notices via text or app notification, so that you can be sure you can make it to work on time and miss any diversions or traffic.