

**Site Plan / Safety Plan**

***Each event REQUIRES an outline which will include a site plan and safety plan.***

***A map and/or site plan clearly indicating the requested use areas. The site plan will indicate areas of use such as toilet locations, vendor areas, attractions, etc.***

I have attached a site plan with this application

Have you hired a professional security company? \_\_\_ YES \_\_\_ NO

Name of Company: \_\_\_\_\_ Phone #: \_\_\_\_\_

Have you requested Police assistance? \_\_\_ YES\* \_\_\_ NO

**\* If yes, must complete form for request**

Will you have first aid on site? \_\_\_ YES \_\_\_ NO

Name of Personnel: \_\_\_\_\_ Phone #: \_\_\_\_\_

***Safety Plan (includes what protocols are in place, who is responsible, and what is the communication plan in the event of an emergency)***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_