



The Utility Department at the Town of Woodstock, NB is hiring a **UTILITY SUPERVISOR**. If you thrive on leading capable, experienced work teams to plan and coordinate daily work projects and provide site supervision and leadership to ensure successful execution, this is an ideal opportunity for you. Based on the technical nature of projects rolled out by this team the preferred candidate will be a Civil Engineering Technician/Technologist or have an equivalent combination of education and professional experience. Previous work at a water and/or wastewater treatment facility and with water distribution infrastructure are a definite asset, ideally within the municipal sector or a relevant industry. The successful candidate must have prior supervisory responsibilities with a demonstrated ability to take the lead in a dynamic, public facing, unionized work environment.

#### **EDUCATION AND EXPERIENCE**

- A Civil Engineering Technician/Technologist preferred, with potential consideration of an equivalent combination of education and industry experience
- Minimum of 3-5 years' experience in supervisory role, ideally with experience in a municipality or water treatment/distribution facility
- Previous project management/construction site management experience in a relevant industry
- Continuing education training or certification as a Water/Wastewater Operator is preferred.

#### **SKILLS AND QUALIFICATIONS**

- Well-developed project management skills with a computer competency in MS Office 365 (Outlook, Excel, Word, PowerPoint)
- Desire to lead and support a safety-first culture with relevant occupational health and safety training certification (Standard or Emergency First Aid Training & CPR, excavation & trenching, traffic control, confined space awareness and rescue and fall protection) or willingness to be trained as necessary
- Excellent organizational skills with the ability to coordinate and direct work teams and multiple project sites
- Strong, communication, conflict resolution, critical thinking, and problem-solving skills
- Experience using SCADA systems and GIS software
- Working knowledge of fire hydrants, water mains and valve operations, repairs, and replacements
- A valid, unrestricted Class 5, driver's licence with an abstract and claims history which demonstrates a safe and dependable driving record
- Willingness to work in various weather conditions and perform physically demanding tasks

Please submit a resume with cover email to [hr@woodstocknb.ca](mailto:hr@woodstocknb.ca) by **January 27, 2025**. We thank all applicants for their interest, however, only those considered for an interview will be contacted. [www.woodstocknb.ca](http://www.woodstocknb.ca)  
*Successful job offers will be contingent on a Clear Criminal Record Check.*